



**OSHWA Board Meeting Agenda**  
**Meeting Date September 9th, 2024**  
**9 AM Mountain Time / 11 AM Eastern**

Attendees: Thea, Alicia, Jinger, Andrew, Oluwatobi, Sid, Nadya, David, Lee, Wendy, Kat

1. Opening business (Thea)
  - a. Approve minutes from [June 26th, 2024](#) 🗳️ passed
2. NSF Grant
  - a. NSF Timeline
  - b. Hiring Committee for Post Docs 🧑🏫 🗳️, passed
    - i. Lecia, Alicia, Wendy, Nadya
  - c. Vote to approve hiring Lecia back in project management role 🗳️, passed
  - d. Vote to approve hiring Bruss for NSF Finance Roles 🗳️, passed
    - i. Backup strategy: Jinger
  - e. Committee for Overhead Costs 🧑🏫 🗳️, passed
    - i. Jinger, Alicia
  - f. Committee for Fringe Benefits 🧑🏫
    - i. Deferred, benefits should be proposed to the board for vote
3. Open Hardware Month October (Sid)
  - a. Update on t-shirt drive
  - b. General Timeline
  - c. How the board should help 🧑🏫
  - d. Website: <https://ohm.oshwa.org/> Thank you Thea!
4. 2024 Summit report (Lee)
  - a. Location
    - i. Edinburgh '25
  - b. Timing: Last weekend in May
  - c. How the board should help 🧑🏫
  - d. Website: <https://2025.oshwa.org/> Thank you Thea!
5. FYI - Look over [Grant Boiler Plate](#) doc from Wendy and Nadya on writing OSHWA into grants.

6. Action items (Thea)

- a. Check the Roster - board members nominations coming next month!
- b. Deferred: vote on hiring Lecia in event planning role

7. Adjournment (Thea) 📦

Meeting adjourned at 12:05 PM